

Dear «salutation»,

GCSE MFL Information Meeting - Tuesday 26 September 5:15pm – 5:45pm

We would like to invite you to an important meeting which we are holding on Tuesday 26 September from 5:15 pm to 5:45 in the main hall. The aim of this meeting is to provide you with information about how best to support «chosen_forename» to achieve the best possible result in the new MFL GCSE.

At this meeting the MFL Department staff will explain the requirements of the new GCSE and give you a range of strategies to support your «son daughter» in developing a wide range of language learning skills to broaden their range of vocabulary and enhance their skills in listening, reading, speaking and writing. There will also be an opportunity at the end for you to ask questions.

We sincerely hope that you will be able to attend as languages are often a subject that parents find it more difficult to support with and we are sure that you will leave feeling better equipped to help.

Please complete the reply slip below and return it to your child's MFL teacher.

Yours sincerely

Amy Summers
Head of MFL

REPLY SLIP – to your child's MFL teacher

I/We will/will not (delete as applicable) be attending the MFL Information Meeting on Tuesday, 26 September 2017 from 5.15pm to 5.45pm.

Student name «chosen_forename» «chosen_surname» Y«year» «reg»

Parent/carer signature _____ Date
