

Our Ref: DSH/MGR

8th September 2023

Dear Parents/Carers,

Re: Outwood Portland – Parent Portal

We are pleased to announce the launch of a new online portal allowing you to access information relating to your son/daughter whilst they are studying at Outwood Academy Portland. The portal currently shows Attendance, Praise, Consequences, and Praising Stars Reports.

Parents & carers who have parental responsibility will be able to access the portal using their email address.

This letter also provides guidance on how to sign in to the portal. If your email address does not work, this may be that we hold an incorrect email address for you. Please contact the academy if you experience any issues with the registration process.

If you still need to provide an email address, please get in touch with the academy to update your contact details.

Yours faithfully



Danielle Sheehan
Principal

Getting started

Visit portal.outwood.com or scan the QR code.



To sign in:

1. Enter your email address
2. Check your inbox for a special “magic link”
3. Tap on the link to sign-in!

The magic links usually arrive very quickly, but can take a few moments at busy times. If one does not arrive after a few minutes, please check your spam folder in the first instance.

What's available?

Praising Stars reports

An online version of your son/daughter's Praising Stars reports, including all their previous reports.

Praise

All of the praise comments given by teachers.

Attendance

An overview of your son/daughter's attendance.

Consequences

An overview of any sanctions issued.

Student timetable

Your son/daughter's timetable, including subject, teacher and classroom.

Brilliant resilience in fitness today on the boxing equipment. Well done!

A. Teacher (PE) Mon 01 Jan 2023 at 00:00

Present 100.0%	Authorised Absence 0.0%
Unauthorised Absence 0.0%	Lates 0

Calculations are based on number of sessions attended. A session is half a day at school.

08:25 **Tutor Groups**
U1 A. Teacher 7/France

08:45 **Maths**
U2 B. Teacher Ma1