

Our ref: DSH/MGR

6<sup>th</sup> January 2023

Dear Parents, Carers, Students, Community Members, and all other Stakeholders.

Thank you to everyone who took the time to be part of our consultation on the increase in Pupil Admission Number (PAN) and physical expansion of the school site at the request of the Local Authority to meet the places required for pupils in future years beginning in September 2024.

70% of the feedback was positive and strongly in support of the proposal to increase the PAN, starting with Year 7 upon completion of the site extension. I would like to respond to the comments received:

Staff numbers will increase inline with the increased student numbers, it wouldn't be a case of solely increasing class sizes. It is of high importance to us to maintain the outstanding education, support and care provided by the school currently, this increase would not be at the detriment of any student. The school will not accept more students into higher year groups above their current PAN.

In regards to feedback given on the number of supply staff being used currently, there has been higher than normal absence across the country in all sectors. Every effort is always made to ensure a subject specialist is consistently in front of students.

Discussions are being held with the Local Authority around transport to the school from all areas, the outcome will be shared with the school community once the discussion has concluded.

There will be opportunities for students and staff to be involved in some aspects of the process of the expansion and the plans will be shared regularly.

If you have any questions, comments or other feedback, please contact us on [enquiries@portland.outwood.com](mailto:enquiries@portland.outwood.com)

Yours faithfully



Mrs D Sheehan  
Principal