

Our ref: RBU/AKE

Wednesday 25<sup>th</sup> January 2023

Dear Parents and Carers,

### **Careers Service at Outwood Academy Portland**

Year 11 is both the end and the beginning of something amazing for your child. It marks the end of their compulsory education, and the beginning of them making choices for themselves. It is an important step towards them growing up and becoming adults.

It is a requirement of the government that all students remain in full time education or training until they are 18, but what that education looks like is entirely down to the individuals, and the families that support them.

Outwood Academy Portland has partnered with Progress Careers to offer students professional, independent and impartial careers advice to the entire school, but especially to Year 11 students as they prepare to complete exams and begin the next phase of their lives.

The careers education and guidance programme at the academy seeks to positively support students to acquire the educational, social and employability skills necessary for lifelong learning success in a diverse and changing world of work. At Outwood Academy Portland, we strive at all times to conform to the current “best practices” in Careers Education, Information, Advice and Guidance laid down by the government.

Rachel Jones and Sean Panting are the careers advisers from Progress Careers. These two practitioners are working with Outwood Academy Portland and will be in the academy every Tuesday and Friday. They both have a wealth of experience of working with Year 11s and understand the local education, training and employment landscape.

Your input is very welcomed. If there are things that you would like to see offered by the careers service, please email Rachel and Sean. If you feel that your work or skills could benefit the entire year group and would like to come to one of our events, just let us know. Contact can be made with them on their email address: [progresscareers@portland.outwood.com](mailto:progresscareers@portland.outwood.com).

Please see the useful websites for parents and carers to help guide their children with their future choices:

- <https://www.portland.outwood.com/careers-advice>
- <https://progress-education.org.uk/outwood-portland/>
- <https://www.parentalguidance.org.uk/labour-market-information>
- <https://www.apprenticeships.gov.uk/influencers/support-for-parents-and-guardians>

Yours faithfully,

**Mr Bullock**  
**Assistant Principal (Careers Lead)**