

**1st February 2022**

Dear Parent/Carer

### **Move to online learning: Coronavirus (COVID-19) Pandemic**

In light of the current public health emergency, it is with regret that we have had to make the decision to move lessons for Year 7 and Year 9 online. At this moment in time, exceptional levels of staff absence for the next few days means that we cannot safely accommodate all students in the school. Year 7 and Year 9 will access their lessons from home from **Wednesday 2nd February 2022 until Friday 4<sup>th</sup> February 2022**. This is not a decision that we have taken lightly and sincerely wish that there was a way in which we could keep all of our students in school, however, we cannot do this without compromising the safety and quality of lessons. Since last Friday we have implemented combined classes, had staff from other Outwood academies in to support in an attempt to keep our students in school and in classrooms.

Should staffing levels improve, and it becomes safe to do so, we will alert you that we are reopening to Year 7 and Year 9 sooner. The health, safety and welfare of our students, staff, families and the community are at the forefront of the decisions we make as a school. We intend that Year 7 and Year 9 **will return on Monday 7th February 2022** - if the staffing situation is still the same we will move an alternative year group to online learning and will notify the relevant families of this in a timely manner.

### **Home Learning**

We have a plan in place for home learning via Google Classroom. Students should be up and learning by 8:25am each morning. Students should log into Google Classroom and follow their normal timetable for the week by visiting the correct classrooms at the correct times. Some lessons may be live, some pre-recorded and some will have work posted for students to complete. Pens and paper are essential and can be available for you to pick up at school if needed.

All students have been shown how to access Google Classroom and we have checked that they have their login and password details. Should students need any support with Google Classroom please email [enquiries@portland.outwood.com](mailto:enquiries@portland.outwood.com) detailing the student name and issue. If your child does not have access to a computer please notify the academy. Paper based work packs will also be available for collection from reception.

### **Free School Meals**

We have support available for families of students in receipt of free school meals in the form of a food parcel. Please let us know, by completing the following form [Food parcel request form](#)

**Vulnerable and Key Worker**

If you are a key worker and are unable to make arrangements for them to be looked after - please visit our website and complete the [Key Worker form](#) so that we know to expect them in school. Please be clear on the days that they will be in school and please contact the school immediately should this change so that we can ensure that your child is recorded in the register appropriately.

Finally, I would like to take this opportunity to thank you for your continued support during this time.

Yours faithfully

A handwritten signature in cursive script that reads "D Sheehan".

Mrs D Sheehan  
Principal