

**OUTWOOD ACADEMY PORTLAND  
NOMINATION PAPER FOR THE ELECTION OF A PARENT/CARER MEMBER OF THE  
ACADEMY COUNCIL**

**Please complete Sections 1, 2 and 3 in BLOCK CAPITALS**

Name of Nominee (in full) (Mr/Mrs/Ms) \_\_\_\_\_  
(BLOCK LETTERS)

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Post Code: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Name(s) of Student(s) (in full): \_\_\_\_\_ Date of Birth of Student(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Proposer (in full) (Mr/Mrs/Ms): \_\_\_\_\_ Name of Student (in full): \_\_\_\_\_  
\_\_\_\_\_

Name of Seconder (in full) (Mr/Mrs/Ms): \_\_\_\_\_ Name of Student (in full): \_\_\_\_\_  
\_\_\_\_\_

**NOTES:**

- 1 The Returning Officer shall be an Officer from the Academy.
- 2 The nomination of a parent/carer must be exercised in accordance with the regulations in the Code of Practice for the election of Parent/Carer Members of the Academy Council.
- 3 The Nomination Paper must be completed in full and returned to Mrs Gregory at the Academy
- 4 A nomination must include the names of the nominee, proposer and seconder, all of whom must sign the nomination form.
- 5 The relevant School Government Regulations prescribe the circumstances and cases in which a person is to be disqualified from holding or continuing to hold office as a Member of an Academy Council of an Academy. Should you wish to clarify your position before submitting your nomination, please contact the Clerk to the Academy Council, Mrs Gregory on email address [m.gregory@portland.outwood.com](mailto:m.gregory@portland.outwood.com)
- 5 **It should be noted that if you intend to submit a statement, of not more than 200 words, in support of your nomination, this should be submitted with your nomination form.**

**Signature of Nominee:** \_\_\_\_\_  
(in acceptance of the nomination)

**Signature of Proposer:** \_\_\_\_\_

**Signature of Seconder:** \_\_\_\_\_

DATE RECEIVED IN ACADEMY: