

Our Ref: GDZ/MMC

10th June 2020

Dear Parents/Carers

We were very pleased to receive the announcement that schools can supplement the remote learning taking place with some face-to-face support for our students within the academy.

It's a very unsettling time for us all, but rest assured, we're going to be doing everything we can to make sure that our academy is safe to open so that we can welcome our year 10 students for some much needed face-to-face support.

To this aim we have allocated one preliminary session for your child on:

Date & Time

Zone

Bus pick up time:

Bus information

Moxons Tours will collect students who would normally use academy transport. However, this will be a reduced service and will be a double decker bus. Their bus will travel from Oldcotes, along Doncaster Road and will collect students at any bus stop. Therefore, if your child lives in Oldcotes, Langold, Costhorpe and Carlton, please ask them to wait at any bus stop along Doncaster Road. The bus will then continue to Worksop, through the Ashes Park Estate on to Shireoaks, Rhodesia and finally Kilton. Please be assured that the maximum number of students on the bus on any day will be 10 students (maximum permitted 15). Above you will see a rough estimate of their pick up time.

The session is from 10.00am – 12.00pm and your child needs to arrive at the academy for 9.40am.

On this day your child will be assigned time to look at their general progress as well as specific sessions on: online learning, wellbeing and managing learning from home, in preparation for their GCSE examinations taking place next year. Not all year 10 students will attend the sessions at the same time so it is important that your child only attends the sessions that they have been allocated. If students turn up for sessions that they have not been allocated to, they will be sent back home in order to maintain social distancing within the academy.

The session planned will, we hope be hosted by a member of staff who knows your child; although this might not always be possible.

Following this first session, we will formulate an individual programme for your child that is highly personalised to their educational needs and the specialist teachers we have available. This will involve allocated sessions in the academy and home-learning pointers to direct their learning

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VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.

Uniform

Uniform is not required during these days as we are aware that families may want to wear clothes that are easier to wash and dry upon their return home. Please take note of the attached document detailing a list of appropriate dress.

A number of extra procedures are in place to help prevent the spread of Covid-19:

Arrival at the academy

In order to maintain social distancing in the academy, groups of students will be arriving at the academy at different times as well as using different entrances. Your child should only arrive at the academy at the time they have been allocated. We would also ask that you support the academy in maintaining government guidance on social distancing by not gathering at the entrance or exit when you drop off or pick up your child.

Travelling on the academy bus

If your child travels to the academy by bus, we have worked with the transport companies to ensure that social distancing is maintained on the buses in accordance with government guidelines. Use this link for further government guidance on using public transport: <https://extranet.dft.gov.uk/safer-transport-campaign/schools/>.

The guidance on face coverings has changed, it will be mandatory to wear a face covering on public transport from 15th June. Please use this link for further government guidance on face covering on public transport: <https://extranet.dft.gov.uk/safer-transport-campaign/>. Your child will not be allowed on the school bus if they are not wearing a face covering.

Personal Protective Equipment (PPE)

Current government guidance states that wearing a face covering or face mask in schools or other education settings is not recommended. In light of this, the academy will not require staff or students to wear face coverings (<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>).

However, if students bring any disposable PPE into the academy, special bins will be provided to ensure they are disposed of safely.

Students with Covid-19 symptoms

The current government guidance states that if your child is unwell with Covid-19 symptoms, then keep them at home and follow the [COVID-19: guidance for households with possible coronavirus \(COVID-19\) infection guidance](#).

The current government guidance also states that if anyone in an education or childcare setting becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow the COVID-19: guidance for households with possible coronavirus (COVID-19) infection guidance.

In view of this if a student is unwell in the academy and they show symptoms of coronavirus, they will be isolated in a dedicated room and parents will be asked to collect them. Your child will then need to isolate for 7 days in line with government guidance.

Parents will be expected to follow the Covid-19 guidance for households above. We will encourage you to get your child tested as soon as possible.

If the Covid-19 test in this case is negative, your child can return to the academy and join their allocated group.

If the test is positive, the rest of your child's group and the staff working with the group will be sent home and advised to self-isolate for 14 days. For further government guidance, follow this link <https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>

Other students attending the academy apart from year 10 students

The academy will continue to be open for vulnerable pupils and the children of critical workers. We know some employers will be encouraging you to return to work, but we're not in a position right now to extend places to other pupils until we receive further government guidance.

Attendance to the sessions in the academy

We will continue to keep you updated with all our preparations for making sure the academy is as safe as possible, so you and your child can make an informed decision about whether they wish to attend. However, if your child is unable to come into the academy for their sessions, we would like you to let us know for safeguarding reasons. You can let us know in the usual way by calling the academy and leaving a message for the attendance team. This will also mean that we can allocate the session to other students who will benefit from it. For further government guidance on attendance follow this link <https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/reopening-schools-and-other-educational-settings-from-1-june>

Lunch and break time

Students will not be having break time or lunch time since they are in the academy for a short period of time. However, the academy will provide students with some light refreshments in the classroom for this first session.

Students who are eligible for Free School Meals will be provided with a packed lunch to take home.

Things to bring to the academy

In order to reduce the risk of contamination and of infection, we are encouraging students not to bring their school bag or planner to the academy. All the equipment they need will be provided for them.

Social distancing and other safety measures around the academy

Based on a comprehensive risk assessment that we have conducted, the following measures have also been put in place to maintain social distancing and to reduce the risk of infection:

- Classrooms rearranged in line with government social distancing guidelines
- A one-way system around the academy
- Different groups of students using designated entrances and exits
- Different groups of students using designated toilets
- Markings outside and inside the building to ensure students are maintaining 2-metre walking distances
- Sanitisers in every classroom, entrances and exits
- Wipes in every classroom
- Tissues in every classroom
- Individual equipment for all students (no sharing of equipment)
- Students will use the same classroom each time they are in the academy and will not be moving between classrooms
- Students will stay in the same small group or 'bubble' (maximum 8 students in a group or 'bubble')
- More frequent cleaning of surfaces

We would like to thank you for your continuous support in helping your child learn from home. We have been overwhelmed by the positive attitudes of our children and their families, and we are extremely proud of you all. However, we need to keep going with home learning for a little while yet, so please continue to do what you can and stay in touch regarding how your child is doing.

Yours sincerely



Mr Dzoboku
Principal

Acceptable Dress

Skirts and dresses, should be knee length and worn with black tights (at least 40 denier).

Leggings, these must be worn with a skirt, dress or other top, of at least knee length.

The following items are not appropriate when attending the academy

- See-through clothing, for example see-through blouse
- Strapless or 'string-strapped' tops
- Clothing which is revealing, for example, exposing bare midriffs
- Hats/caps of any kind
- Clothing which reveals underwear
- Flip-flops or backless footwear, due to health and safety issues
- Clothing with offensive logos
- Shorts