

Outwood Academy Portland

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Principal: Mr Godsway Dzoboku

Our ref: GDZ/MGR

17 June 2021

Dear Parent/Carer

I hope your household is well and you are managing to enjoy the warm summer weather.

I want to take this opportunity to thank you for all your support. We have been through some challenging times due to COVID-19, however, we know that we can count on your support in ensuring that the academy continues to provide the best possible education for our students.

After reviewing our COVID-19 Systems of Controls in the academy and in an attempt to improve the quality of education further, we have identified a few small changes to students' timetables that will ensure that students engagement and progress in lessons are maximized. This has been achieved by moving lessons to create more single lessons and following a 1-week timetable.

This will be explained to all students on Friday, 18th June, but I wanted to take the opportunity to contact you directly and assure you that students will still receive the same number of lessons and will not miss out in any way.

This new timetable will start from Monday, 21st June, 2021.

Thank you for your continuous support.

Yours faithfully

Mr G Dzoboku Principal