

Our Ref: NRU/LBY

24<sup>th</sup> June 2021

Dear Parent/Carer,

**Re: Year 8 into Year 9 Graduation Ceremony**

I am delighted to inform you of the planned Graduation ceremony which will mark the start of a new phase in the academy for your child. This ceremony marks the successful transition of your child from Year 8 into Year 9 and beyond, and we wish to celebrate the successful efforts and attainment that have led up to this with you.

This year, there will be more than one ceremony and they will take place in the main hall; your child will be allocated a ceremony date along with other members of their tutor group. The students will have caps and gowns and will each receive a certificate and memento from the day. Due to COVID 19 restrictions, we are unable to invite parents/carers into the Academy to join us in the live festivities. However, you will receive a video of the ceremony and a link to the graduation photography via your child's school Google account.

The ceremony dates are as follows: **29th June, 2nd and 5th July 2021**. You will be informed of the exact date for your child in due course.

We really hope you enjoy this special celebration of your child's success at Outwood Academy Portland.

If you have any queries, please contact Mr N Ruddlesdin via email [n.ruddlesdin@portland.outwood.com](mailto:n.ruddlesdin@portland.outwood.com) or contact the Academy on 01909 471010.

Yours faithfully,



Mr N Ruddlesdin  
**Associate Assistant Principal**