

29th July 2023

Dear parent / carer,

You will be aware that we changed our school uniform policy a year ago, in line with the Government guidance, so that we offer a logo and a non-logo option.

We will continue to offer a logo and a non-logo option next year. However, the only non-logo skirt option that will be permitted is a box-pleat style. This is because it is taking a significant amount of time each day to check uniform, make sure that our policy is being up-held and ensure that our students look as smart as possible. The decision to move to the box-pleat skirt will remove the confusion with the distinction between a tube skirt and a pencil skirt and ensure that time, at the start of the day, will be spent having positive conversations and accessing precious learning time from the moment students enter the academy.

From September, the guidance on skirts is as follows:

Outwood Logo options

Available to purchase from the Trutex store.

The Trutex website offers a pencil skirt and a pleated skirt (the pencil skirt will not be available from September 2025 so this will be the last year of this design).

Non-logo options

2.5 inch box pleat style ONLY.

Minimum length 18 inches (most secondary school students would need a 20 inch length). These are available from almost all supermarkets and from websites such as Amazon for around £5. (Search: Box pleat school skirt)

Please note that any other style non-logo skirt will not be permitted.



I hope that informing you of this change at this relatively early stage enables you time to purchase the correct uniform for September. However, if this represents an issue, please do not hesitate to contact the academy; the best way to do this is via email at enquiries@portland.outwood.com

Yours faithfully

A handwritten signature in black ink that reads "D Sheehan". The signature is written in a cursive, flowing style.

Danielle Sheehan
Principal