

Our ref: PAN/AKE

Monday 27th June 2022

Dear Parent/Carer,

### **Y5 Open Evening 2022**

We are delighted to be opening our doors to all Year 5 parents and carers on **Wednesday 6<sup>th</sup> July between 4:00pm – 7:00pm**. We are hosting our Year 6 Information Evening on the same evening and would like to offer you and your child the opportunity to attend for what promises to be a fun packed evening. Staff will be showcasing their subjects and giving you a taster of what your children can expect when they join the academy. Members of the Senior Leadership Team will be on hand all evening to answer any questions you may have.

As you can appreciate, transition from primary to secondary school is a very important time in any child's life and we want to ensure that the transition for your child is as smooth as possible.

If you have any queries or concerns regarding the process please do not hesitate to contact me via [enquiries@portland.outwood.com](mailto:enquiries@portland.outwood.com).

Yours sincerely

**Miss Phoebe Andrews**  
**Lead of Transition**