

Our ref: JBE/AKE

Wednesday 26th April 2022

Dear Parents/Carers,

Trutex Uniform Orders

In preparation for your child starting with us in September, we are now taking orders for uniform.

Our uniform is provided by Trutex Direct. As part of joining Outwood Academy Portland, the trust provides a set of uniform for all students in Year 7. This uniform bundle includes:

- A school blazer
- Twin pack of shirts or blouses
- School tie
- Trousers or skirt
- PE polo shirt
- PE shorts
- PE games jersey
- PE sports sock

The uniform bundles you order will be distributed at a “collect event” and an “exchange event”, where you are able to change any items that you may require for size.

To order your child’s uniform bundle, please visit the Academy’s website and follow the links provided. Please **only complete this once per student and use the name provided on the Academy register**. To help with sizing for your child, we have included links to size guides on the order forms.

If you are unable to complete the order form link, please contact the Academy on 01909 471010, or email into enquiries@portland.outwood.com with your size requirements. The order form links can be accessed & completed from a computer/laptop/tablet/mobile phone.

The deadline for all new intake bundle orders is Sunday 22nd May. We will be in touch in the next few weeks with information regarding the Trutex collect event. In the meantime, please look out for further correspondence via mail, email and on our website.

Yours sincerely,

Miss A Kelly
Admin Assistant