



# TRUTEX DIRECT



★★★★★  
**MADE  
TO LAST**  
SCHOOLWEAR

**HASSLE  
FREE**  
RETURNS

**FREE**  
DELIVERY  
ON ORDERS  
OVER £40

## Introducing your 2022 Uniform Provider

As part of joining Outwood Academy Portland the trust provides a set of uniform for all students in year 7. **This uniform bundle includes:**



School Blazer



Twin Pack Shirt or Blouses



School Tie



Trousers or Skirt



P.E Polo



Games Jersey



P.E Short



Sports Sock

## Bundles:

Outwood Grange Academies Trust works with school uniform manufacturer Trutex to supply the uniform bundles. These uniform bundles will be distributed at a “collect event” and an “exchange event” where you are able to change any items that you may require for size.

## How to order:

To order your child’s bundle of uniform please complete the below order link. Please only complete this once per student and use the name provided for the academy register. To help with sizing your child we have included links to size guides on the below order form links.

To receive the academy provision of uniform, your order must be placed by Sunday 22nd May 2022.

Boys online form - <https://r1.dotdigital-pages.com/p/4FXV-J79/outwood-boys-ordering-form-year-7-only-2022>

Girls online form - <https://r1.dotdigital-pages.com/p/4FXV-J7B/outwood-east-academies-girls-ordering-form-year-7-only-2022>

## Picking up your new uniform bundle:

Trutex will attend the academy at the below agreed date to distribute the uniform bundles for each student. This distribution will be carried out by alphabetical time slots throughout the collection day. If you cannot attend the collection event, please ask a relative or friend to collect on your behalf. We ask if just one person can attend to collect this uniform bundle where possible to avoid overcrowding in a small area.

Collection Event		
Date of Collection Event	Collection Time	Group to attend time slot (First letter of students surname)
Tuesday 9th August 2022	10.30am-10.50am	A & Z
	10.50am-11.20am	B
	11.20am-11.40am	C
	11.40am-12pm	D & U
	12pm-12.20pm	E & L
	12.20pm-12.40pm	F, I & J
	12.40pm-1pm	G & K
	1pm-1.30pm	H
	2pm-2.20pm	M
	2.20pm-2.40pm	N & T
	2.40pm-3pm	O & R
	3pm-3.20pm	P & Q
	3.20pm-3.40pm	S
3.40pm-4.05pm	V, W, X & Y	

## Need to change an item?

Trutex will also attend the academy at the below agreed date to provide an exchange event for the uniform bundle collected. This will be carried out by alphabetical time slots throughout the exchange day. Items returned for exchange must be in a re-sellable condition, please keep any hangers/packaging of the items you want to exchange. Due to hygiene reasons socks cannot be exchanged if tried on, the shoes size is displayed on the packaging. If you cannot attend the exchange event, please ask a relative or friend to collect on your behalf. We ask if just one parent/carer and the student can attend the exchange event to avoid overcrowding in a small area.

Exchange Event		
Date of Collection Event	Collection Time	Group to attend time slot (First letter of students surname)
Tuesday 16th August 2022	11am-11.30am	A & Z
	11.30am-12.15pm	B
	12.15pm-12.45pm	C
	12.45pm-1.15pm	D & U
	1.30pm-2pm	E & L
	2pm-2.30pm	F, I & J
	2.30pm-3pm	G & K
Wednesday 17th August 2022	10am-10.45am	H
	10.45am-11.15am	M
	11.15am-11.45am	N & T
	11.45am-12.15pm	O & R
	12.30pm-1pm	P & Q
	1pm-1.30pm	S
	1.30pm-2.10pm	V, W, X & Y

## Queries?

If you have a query about your new uniform bundle please email us [outwoodbundles@trutex.com](mailto:outwoodbundles@trutex.com)

## Need more uniform?

If you require additional or extra items you can shop with Trutex Direct online [www.trutex.com](http://www.trutex.com) using the academies unique reference code: **LEA00640SC** to view all Outwood uniform items.

Please see attached the Trutex Direct flyer which gives you all the order information required. A copy of this flyer will also be in your child’s uniform bundle.





## HOW TO ORDER & CONTACT US

1

### Register or login at [www.trutex.com](http://www.trutex.com)

Simply enter your school code **LEA00640SC** to start shopping.

2

Shop your uniform items and choose your delivery - **FREE on orders over £40**

3

Pay using debit card, credit card, Paypal, Klarna or Amazon Payments



### Customer Service

For all enquiries relating to your order please contact online or by phone.

### Order by phone

Call us to place your order on: **01200 421206**

Monday - Friday: 9am - 5pm (extended to 8am - 6pm throughout August)

**Klarna.**

*Klarna - Split your order into 3 interest free payments*

## DELIVERY

### DPD Ship2shop: £3.50

This service is **FREE** on orders over £40

### Standard Delivery: £4.98

This service is **FREE** on orders over £40

### Next Day Delivery: £6.98

Orders placed before 2.00pm  
(Monday - Friday excluding bank holidays)

### Hassle-free Returns and Exchanges

We will be happy to refund or exchange any item(s) that you are not completely satisfied with, as long as they are returned in an unused condition, within 28 days of receipt. Returns may take up to 7 working days to reach Trutex. Returns should be posted using the 'free post returns' label at your nearest post office. Please ensure that a 'proof of return' is received from the post office counter.

All refunds and exchanges must be accompanied by a returns note (despatch note, found in your parcel), with details completed.

# Did you know?

## You can donate your out grown uniform & purchase pre-loved online

### Step 1

Donate your used uniform in the recycle points found in school

### Step 2

Trutex will collect, wash and repair ready for resale

### Step 3

Visit [trutex.com](http://trutex.com) using school code **LEA00980SC** to purchase pre-loved uniform

\*Where garments are not suitable for re-sale, Trutex will recycle.

[www.trutex.com](http://www.trutex.com)

**PRE-LOVED**  
**OUTWOOD UNIFORM**  
BY TRUTEX

