

9th February 2022

Dear Parent/Carer

Year 7 online learning: Coronavirus (COVID-19) Pandemic

In light of the current public health emergency, it is with regret that we have had to make the decision to move to online lessons for Year 7. At this moment in time, exceptional levels of staff absence for the next few days means that we cannot safely accommodate all students in the school. Year 7 will access their lessons from home from **Thursday 10th February and Friday 11th February 2022**. This is not a decision that we have taken lightly and sincerely wish that there was a way in which we could keep all of our students in school, however, we cannot do this without compromising the safety and quality of lessons. For over two weeks we have implemented combined classes, had staff from other Outwood academies in to support in an attempt to keep our students in school and in classrooms.

Should staffing levels improve, and it becomes safe to do so, we will alert you that we are reopening to Year 7 sooner; however, the health, safety and welfare of our students, staff, families and the community are at the forefront of the decisions we make as a school. We intend that **Year 7 will return after half term (Monday 21st February 2022.)**

Home Learning

We have a plan in place for home learning via Google Classroom. Students should be up and learning by 8:25am each morning and they should log into Google Classroom and follow their normal timetable for the week by visiting the correct classrooms at the correct times. Some lessons may be live, some pre-recorded and some will have work posted for students to complete. Pens and paper are essential and can be available for you to pick up at school if needed.

All students have been shown how to access Google Classroom and we have checked that they have their login and password details. Should students need any support with Google Classroom please email enquiries@portland.outwood.com detailing the student name and issue. If your child does not have access to a computer please notify the academy. Paper based work packs will also be available for collection from reception.

Free School Meals

We have support available for families of students in receipt of free school meals in the form of a food parcel. Please let us know, by completing the following form [Food parcel request form](#)

Vulnerable and Key Worker

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649.

Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF.

VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.

If you are a key worker and are unable to make arrangements for them to be looked after - please visit our website and complete the [Key Worker form](#) so that we know to expect them in school. Please be clear on the days that they will be in school and please contact the school immediately should this change so that we can ensure that your child is recorded in the register appropriately.

Finally, I would like to take this opportunity to thank you for your continued support during this time.

Yours faithfully

A handwritten signature in cursive script, appearing to read 'D Sheehan'.

Mrs D Sheehan
Principal